

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO. / TASK NO.	AMENDMENT	JOB ORDER NUMBER	DATE
QSS Group, Inc.	NAS5- 99124 18		588-315-30-33-89	99

TASK TITLE: (NTE 80 characters; include Project name)

Computer Operator Support for Various Projects

APPROVALS: (Type of position and name)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)	DATE	ORG CODE	MAIL CODE	PHONE
Edwin Fung <i>Edwin Fung</i>	4-7-99	584	584	301-286-7347
BRANCH HEAD	DATE	CODE		PHONE
Barbara Pfarr <i>B. Pfarr</i>	4/7/99		584	301-286-2058
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)	DATE	CODE		PHONE
Fred Huegel <i>Deborah A. Clark</i>	4/14/99		568	301-286-2285
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE CONTRACTING OFFICER'S QUALITY REP.		DESIGNATED FAM:		
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES Larry Moore				

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reqs and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: APR 19 1999

Contractor will develop specification or statement of work under this task for a future procurement. ☒ NO ☐ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. ☐ NO ☐ YES ☒ NA

Government Furnished Property/Facilities: ☒ NO ☐ YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: ☐ NO ☒ YES If yes: ☒ TOTAL ☐ PARTIAL
If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: ☒ NO ☐ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be May 3, 1999.

INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	No. 3	<input checked="" type="checkbox"/> No. 4	No. 5
Cost	10%	50%	25%	25%	10%
Schedule	15%	25%	25%	50%	20%
Technical	75%	25%	50%	25%	70%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 26,234

The target fee of this task order is \$ 1,705

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 27,939

The maximum fee is \$ 2,492

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

Lorrie L. Eakin

7/26/99

Lorrie L. Eakin
Contracting Officer

SIGNATURE OF CONTRACTING OFFICER

DATE

TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

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NAS5-

99124

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Applicable paragraphs from contract Statement of Work: Function 2D6

STATEMENT OF WORK (Continue on blank paper if additional space is required)

The contractor shall provide computer operator support for ASIST workstations for multiple flight projects:

- (1) Provide periodic full backups of the workstations for various flight projects used to support I&T, operations and software development;
- (2) Keep multiple versions of system backups (minimum of 3) and maintain a library of tapes;
- (3) Provide periodic full backups of the Code 560 Oracle server;
- (4) Provide restoration of backed-up data from tape in case of disk failures or when users accidentally/inadvertantly delete data;
- (5) Perform periodic cleaning of the workstation backup peripherals
- (6) Maintain adequate ADP supplies necessary to perform backups;
- (7) Maintain database of project support equipment

PERFORMANCE SPECIFICATIONS:

90% of the scheduled backups shall be performed within 1 day of their scheduled dates unless equipment fails or the equipment user postpones the backup.

Progress report shall indicate the number of backups performed and any problems encountered.

APPLICABLE DOCUMENTS:

Not applicable.

TASK END DATE: 9/30/99

MILESTONES/DELIVERABLES AND DATES:

Weekly and monthly system backup tapes

Monthly progress reports

PERFORMANCE STANDARDS:

Schedule: On-time delivery of above deliverables

Technical: Acceptance of deliverables by the ATR

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Edwin Fung, Building 23, W-209